



Sport Hosting Incentive Program Funding Application

1 Level of Funding Request

- \$1,000 Regional
 \$2,500 Western Canada
 \$5,000 International
 \$2,000 Provincial
 \$3,000 National

2 Required Documentation

The following is required with submission:

- Proof of non-profit including date of incorporation
 Post Event Questionnaire
 Copy of event bid
 Event budget detail of cost and expected revenue
 Letter from governing sports body confirming event (if applicable)

3 Funding Information

Have you requested other sources of funding? Yes No
If yes, please describe:

Is this the first time your organization has applied for funding through the Township of Langley? Yes No
If no, please provide the following information:

Event type _____

Location _____

Event date _____ Funding provided Township of Langley

Was a financial statement completed and filed with the funding organizations? Yes No If yes, Township of Langley
 Other _____

Have you contacted Tourism Langley to seek non-monetary support for your event? Yes No If no, the Township will contact Tourism Langley if this event is awarded SHIP funding.

As a representative, and on behalf of the Association, I _____, consent to the disclosure of all information, personal or otherwise, provided on this Sport Hosting Incentive Program form, to Tourism Langley for the purpose of informing them of the event.

4 Organization Information

Association _____

Address _____		Postal code _____
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Main contact _____	Email _____	Phone _____
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Alternate contact _____	Email _____	Phone _____
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Alternate contact _____	Email _____	Phone _____
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5 Event Information

A Event Details

Event name	Start date (mm/dd/yyyy)	End date (mm/dd/yyyy)
Description		
Location/Venue		

B Competition Category

Mixed Youth
 Boys
 Girls
 Mixed Adults
 Men
 Women

C Past Event Information

Has your organization previously hosted this event? Yes No
 If no, who previously hosted the event?

Where was it held?

How many teams and participants?

Where were they from?

6 Financial Information

Expenditures (actual costs)

Facility and/or equipment rentals	\$
Officiating costs	\$
Printing	\$
Awards	\$
Promotions	\$
Ceremonies	\$
Transportation	\$
Other (please specify)	\$
Subtotal:	\$
Applicable taxes:	\$
TOTAL PROJECT COST:	\$

7 Sources of Revenue

Group	\$
Other (specify other sources of funding)	
<input type="checkbox"/> Grants	\$
<input type="checkbox"/> Sponsors	\$
Request from Sport Hosting Grant:	\$
TOTAL REVENUES:	\$

Note: Please include verification of available funds

8 Additional Information

How would you prefer to be contacted?

Phone _____ Email _____

How did you hear about the Sports Hosting Incentive Program?

9 Checklist

Have you included the required documentation with this application?

- Proof of non-profit including date of incorporation
- Copy of event bid
- Event budget detail of cost and expected revenue
- Letter from governing sports body confirming event (if applicable)
- Post Event Questionnaire

10 Signatures

As a representative, and on behalf of the Association, I _____, consent to the disclosure of all information, personal or otherwise, provided on this Sport Hosting Incentive Program form, to Tourism Langley for the purpose of informing them of the event.

Applicant's signature

Print name

Date (mm/dd/yyyy)

Director's signature, Arts, Culture and Community Initiatives

Date (mm/dd/yyyy)

Office use only

Date received (mm/dd/yyyy)

Approval date (mm/dd/yyyy)

Any personal information collected on this form will be managed in accordance with the Freedom of Information and Protection of Privacy Act. Direct enquiries, questions, or concerns regarding the collection, use, disclosure, or safeguarding of personal information associated with this form to: Supervisor, Information, Privacy, and Records Management, Township of Langley, 20338 – 65 Avenue, Langley, BC V2Y 3J1 foi@tol.ca 604.532.7396