

# Construction Sound Notification Letter

**[Company Letterhead]**

Date: **[Date]**

Notice to Residents and Businesses Neighbouring **[Project Name]**

## Regarding: Construction Sound

We are **[Company Name]**, working on **[Project Name]** at **[Project Address]**. The Township of Langley has granted **[Company Name]** special permission to **[Description of construction work]** between the hours of **[Start Time]** and **[End Time]** on **[Exemption Date]**.

The sound which will be generated by **[Project Name]** on **[Exemption Date]** is only permitted under Community Standards Bylaw 2019 No. 5448 with special permission from the Township of Langley. While we regret the need to impose sound created by our construction work on you, this sound is necessary to complete **[Project Name]**.

We will make every effort to minimize the sound and should we have an opportunity to finish earlier than expected, we will do so. The following steps are being taken to reduce the sound:

**[Describe the steps which have been taken or which will be taken to minimize the noise nuisance]**

We apologize for any inconvenience this may cause you and thank you for your patience. If you have any questions or concerns about **[Project Name]**, please contact one of the following:

- **[Construction company 24-hour monitored contact phone number and name]**
- Township of Langley at 604.533.6018
- Township of Langley Bylaw Enforcement at 604.532.7551
- The RCMP after hours at 604.532.3200