Secondary Suite Licence Application

1 Application Type

- ❑ New
- ❑ Existing suite
- ❑ Change of owner
- ❑ Family occupied suite (pre-approval required)

Office use only	
Date:	
Licence no.:	Account no.:
Active BP no. (where applicable):	
Application received by (initials):	

2 Secondary Suite Information

Address
Legal description
Secondary suite total square footage (maximum allowable: 120 m^2 / 1291 sqft)

3 Registered Owner Information

Registered owner		
Mailing address	City	Postal code
Email	Phone	

4 Signatures

❑ **I acknowledge additional utility fees (if applicable) will be charged to the property and included on the annual Property Tax Statement.**

I hereby apply for a Secondary Suite Licence and certify the information provided is correct and agree to comply with all relevant bylaws and regulations of the Township of Langley.

Owner's signature | Print name | Date (mm/dd/yyyy)

Office use only			
Zoning:	LUC:	Lot size:	Licence fee:
Building permit no. (for existing suites):		Category:	❑ Utilities adjusted

Comments:	Approval Licence inspector	Signature	Date

Any personal information collected on this form will be managed in accordance with the Freedom of Information and Protection of Privacy Act. Direct enquiries, questions, or concerns regarding the collection, use, disclosure, or safeguarding of personal information associated with this form to: Supervisor, Information, Privacy, and Records Management, Township of Langley, 20338 – 65 Avenue, Langley, BC V2Y 3J1 foi@tol.ca 604.532.7396

Township of Langley
Est. 1873

Community Development
20338 – 65 Avenue, Langley, BC V2Y 3J1 | 604.533.6018 | buslic@tol.ca | tol.ca