

# Building Permit Application Checklist

## Racking – Vertical Storage Systems

Township of Langley | Permits and Inspections

External Checklist

Project address: \_\_\_\_\_

The following checklist must be completed by the applicant and included with the racking – vertical storage systems permit application package.

**Note:** This may not be a complete list of requirements. Other documentation may be required.

<u>Applicable</u>	<u>N/A</u>	<u>Provided</u>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Building Permit Application form, completed and signed
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Racking – Vertical Storage Systems Checklist
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Agent Authorization Form (if applicable)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Key plan/site plan
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Floor plans/drawings sealed by structural engineer
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schedule B from registered professional for structural
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Letter from a structural engineer for structural capacity of the slab
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Letter from a Fire Suppression Engineer
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Owner's Information Certificate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Contractor's business licence number _____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Alternative Solution Application (if applicable)

Refer to the Racking – Vertical Storage Systems Guide for more information.

It is the sole responsibility of the owner/agent to review all the project requirements before submitting the building permit application and the applicable documents from the above-noted checklist. A complete application package will expedite the building permit issuance process.

**Apply for your Racking – Vertical Storage Systems building permit application online ([tol.ca/buildingpermits](https://tol.ca/buildingpermits)).** If you require assistance with submitting your application digitally, contact Permits, Licences and Inspections.

Last updated: January 2025