

Building Permit Application Checklist

Solar Photovoltaic (PV) Panels

Township of Langley | Permits and Inspections

External Checklist

Project address: _____

The following checklist must be completed by the applicant and included with the solar panel building permit application package.

Note: This may not be a complete list of requirements and other documentation may be required.

<u>Applicable</u>	<u>N/A</u>	<u>Provided</u>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Building Permit Application form, completed and signed
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Solar Photovoltaic Panel Building Permit Application checklist
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	site plan
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	structural drawings signed and sealed by a Structural Engineer
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schedule B - signed and sealed by Professional Engineer for structural
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	details of the solar panel installation, components and specifications, including: <ul style="list-style-type: none">• number of panels _____• total kilowatt (kW) system rating _____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Agent Authorization Form signed by the owner (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	contractor's business licence number _____

It is the sole responsibility of the owner/agent to review all the project requirements before submitting the building permit application and the applicable documents from the above-noted checklist. A complete application package will expedite the building permit issuance process.

Apply for your solar panel building permit application online (tol.ca/buildingpermits). If you require assistance with submitting your application digitally, contact Permits, Licences and Inspections.

Last updated: January 2025