

Building Permit Application Checklist

Swimming Pool and/or Hot Tub

Township of Langley | Permits and Inspections

External Checklist

Project address: _____

The following checklist is required to be completed by the applicant and included with the swimming pool and/or hot tub building permit application package.

Note: This may not be a complete list of requirements and other documentation may be required.

<u>Applicable</u>	<u>N/A</u>	<u>Provided</u>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Building Permit Application form and checklist, completed and signed
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Title Search (current, no older than 30 days prior to permit application)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	site plans and construction drawings
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schedule B - signed and sealed by Professional Engineer (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	septic approval – form/plans sealed by Registered Onsite Wastewater Practitioner (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Owner's Agent Authorization signed by the owner (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Soil Declaration Form – completed and signed
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Erosion and Sediment Control form
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tree Cutting and Removal Declaration (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	contractor's business licence number

Refer to the Swimming Pool Application Guide for more information.

It is the sole responsibility of the owner/agent to review all the project requirements before submitting the building permit application and the applicable documents from the above-noted checklist. A complete application package will enable expedient building permit issuance.

Apply for your swimming pool and/or hot tub building permit application online
tol.ca/buildingpermits. If you require assistance with submitting your application digitally, contact Permits, Licences and Inspections.

Last updated: January 2025