



Contractor Health and Safety Responsibility Agreement

Contract Title: _____

Contract No: _____

The following terms form part of Township of Langley Contract No. [insert No.], between the Township of Langley (the “Township”) and [insert Contractor name], and are enforceable as such.

The Township strives to maintain a safe work environment for its employees, its Contractors, and the general public. The Township insists upon the enforcement of safe practices and procedures in all premises and in all work activities, and it is essential that all Contractors and their employees and sub-Contractor(s) perform in the same manner.

As a Contractor to the Township, you are expected to conform to the requirements of the *Workers’ Compensation Act* (the “Act”) and its Regulations, and to all federal, provincial and Municipal bylaws and regulations. Any Township employee has the authority to order an unsafe act to cease or to have an unsafe piece of equipment removed from the premises or, in extreme situations, to shut down a job entirely.

The following information is a basic list of Township safety requirements. While compliance with the following is a requirement of your contract, you must also comply with additional obligations imposed by local, provincial and federal laws and regulations, or bylaws, and with any and all additional obligations as set out in Contract No. [insert No.].

PERSONNEL

- Contractors will inform their employees and other persons on site of any potential hazard in the workplace and advise of appropriate action to be taken should a hazard be found or a fire or accident occur.
- Contractors will only invite authorized personnel onto the worksite. No families or friends are permitted.
- The Contractor will advise the Township of any on-site hazards, accidents or injuries involving the Contractor’s employees or other persons, whether caused by the Contractor’s business or otherwise.

GENERAL SAFETY RULES

- Horseplay, gambling and use of alcohol or narcotics will not be tolerated.
- Orderliness and good housekeeping are basic requirements and must be maintained at all times.
- Any equipment must be maintained in good condition.
- Restricted and hazardous products will be labeled, used and stored in accordance with the associated regulations, e.g. WHMIS.
- Contractors will use a regular system of inspections to detect and correct hazardous conditions, safety violations and unsafe working practices on the job site.

- Contractors will ensure their employees utilize proper safety equipment and clothing as required for job site activities.
- Contractors must follow and have on site proper written safe work procedures for hazardous work, including, but not limited to, confined space entry, lockout, excavations and shoring.
- All ladders must be of an approved type and length and use in accordance with the manufacturers instructions. Unacceptable ladders must be tagged out of service and removed immediately from the premises.
- All vehicles and equipment on Township property must be kept in safe mechanical condition at all times, and be operated only by persons with a valid driver's license, certification and/or proper training and qualifications.
- Contractors will not operate any equipment, valves, switches, etc., which are part of the Township's operation, unless specific permission is received from the Township's Department Representative.
- Unsafe accumulation of combustible refuse (oily rags etc) or other similar fire hazards will not be tolerated.
- Contractors must participate in any onsite safety meetings (tailgate meetings etc) and or other inspections as required by the Township.
- The Township is committed to maintaining a workplace free from discrimination, bullying, harassment, and/or retaliation. A workplace in which everyone is treated with respect and dignity as detailed in the Township's Respectful Workplace policy is required. This policy adheres to the WorkSafeBC Regulation and Policy related to bullying and harassment:
 - Employer Responsibilities WC Act Section 21 [WorkSafeBC Employers B&H](#)
 - Workers Responsibilities WC Act Section 22 [WorkSafeBC Workers B&H](#)
 - Supervisors Responsibilities WC Act Section 23 [WorkSafeBC Supervisors B&H](#)

These responsibilities apply to all employees as well as all contractors, and includes all Township worksites. For a copy of the Township's Respectful Workplace Policy, contact the Township's Purchasing Department.

Your safety record and attitude are important criteria used to judge your qualification for future bidding on solicitations with the Township.

You can ensure employee safety and your eligibility for future business with the Township if you exhibit and practice a "Safe Work – Safe Township" attitude.

I, the undersigned, acknowledge having read and understand the information above.

By signing this agreement, I agree as an authorized representative of the firm noted below, to assume the responsibilities and obligations as noted herein for the purposes of the performance of Township Contract No. [insert No.]

Contractor Name

Signature of Contractor Representative

Date