

**THE CORPORATION OF THE TOWNSHIP OF LANGLEY**

**LICENCING BYLAW NO. 5878**

**EXPLANATORY NOTE**

Bylaw No. 5878 is a bylaw to regulate businesses and provide for a system of licencing.

## THE CORPORATION OF THE TOWNSHIP OF LANGLEY

### LICENCING BYLAW NO. 5878

WHEREAS the *Community Charter*, SBC 2003, c 26 authorizes Council to, by bylaw, regulate business and provide for a system of licencing;

WHEREAS Council wishes to repeal and replace Township of Langley Business Licence Bylaw 2016, No. 5192;

AND WHEREAS Council has given notice of its intention to adopt this bylaw and has provided an opportunity for persons who consider they are affected by this bylaw to make representations to Council in accordance with section 59 of the *Community Charter*;

NOW THEREFORE, Council, in open meeting assembled, ENACTS AS FOLLOWS:

#### PART 1: TITLE

1. This Bylaw may be cited for all purposes as "Licencing Bylaw No. 5878".

#### PART 2: INTERPRETATION

##### Interpretation

2.1 In this Bylaw:

- (1) words importing the singular number include the plural and vice versa and words importing the neuter gender include the masculine and the feminine genders;
- (2) headings given to sections are for convenience of reference only and do not form part of this Bylaw;
- (3) unless expressly stated otherwise, a reference to a "section" is a reference to a section in this Bylaw and a reference to a "Part" is a reference to a Part in this Bylaw; and
- (4) unless expressly stated otherwise, a reference to an enactment is a reference to an enactment of British Columbia and its regulations, as amended, revised, consolidated or replaced from time to time, and a reference to a bylaw or policy is a reference to a Township bylaw or policy, as amended, revised, consolidated or replaced from time to time.

##### Definitions

2.2 In this Bylaw:

- (1) "**Adult Publication**" means any book, magazine, pamphlet or printed matter, however produced, which contains a visual image or representation of nudity, sexual conduct or sadomasochistic behaviour;

- (2) “**Affected Licencee**” has the meaning ascribed to it in section 9.1;
- (3) “**Applicable Law**” means any law, enactment, regulation, bylaw, ordinance, order, rule or policy enacted, adopted, or issued by any Governmental Authority and which applies to the operation of a Business, Non-Profit or Business Premises or any portion thereof;
- (4) “**Business**” means carrying on a commercial or industrial activity or undertaking of any kind, including, without limitation, providing professional, personal or other services for the purpose of gain or profit (including, without limitation, operating a Mobile Business, operating a Cannabis Production Business and operating a Commercial Passenger Vehicle), but does not include an activity carried on by the Provincial government, by corporations owned by the Provincial government, by agencies of the Provincial government or by the South Coast British Columbia Transportation Authority or any of its subsidiaries;
- (5) “**Business Premises**” means the vehicle from which a Business or Non-Profit is conducted or the Property, or portion of the Property, upon which a Business or Non-Profit is carried out;
- (6) “**Cannabis**” has the meaning ascribed to it in the Township of Langley Zoning Bylaw 1987 No. 2500, as amended or replaced;
- (7) “**Cannabis Processing**” has the meaning ascribed to it in the Township of Langley Zoning Bylaw 1987 No. 2500, as amended or replaced;
- (8) “**Cannabis Production**” has the meaning ascribed to it in Cannabis Production Farm Bylaw 2019 No. 5496, as amended or replaced;
- (9) “**Cannabis Research and Development**” has the meaning ascribed to it in the Township of Langley Zoning Bylaw 1987 No. 2500, as amended or replaced;
- (10) “**Cannabis Retail**” has the meaning ascribed to it in the Township of Langley Zoning Bylaw 1987 No. 2500, as amended or replaced;
- (11) “**Child**” means a person under the age of 19 years;
- (12) “**Commercial Passenger Vehicle**” has the meaning ascribed to it in the *Passenger Transportation Act*, SBC 2004, c 39, as amended or replaced;
- (13) “**Council**” means the Council of the Township;
- (14) “**Drug Paraphernalia**” means any product, equipment, thing or material of any kind primarily used or intended to be primarily used to produce, process, package, store, inject, ingest, inhale or otherwise introduce into the human body a “controlled substance” as defined in the *Controlled Drugs and Substances Act* (S.C. 1996, c. 19), as amended or replaced;

- (15) **“Entertainment Software”** means any software that provides the user with entertainment including, without limitation, computer games, video games, virtual reality experiences, mobile games, mobile applications, and downloadable content associated therewith;
- (16) **“ESRB”** means the Entertainment Software Rating Board;
- (17) **“Governmental Authority”** means any government, parliament, legislature, administrative or regulatory agency, board, tribunal or commission; any other authority charged with the administration or enforcement of legal requirements; or any person acting under the authority of any of the foregoing, other than the Township;
- (18) **“Highway”** has the meaning ascribed to it in the *Community Charter*;
- (19) **“Hotel”** has the meaning ascribed to it in the Zoning Bylaw;
- (20) **“IMBL Municipality”** means the Township and any other municipality which has adopted a bylaw with the same, or substantially the same, provisions as the Intermunicipal Business Licence Bylaw No. 5960, as amended or replaced;
- (21) **“Licence”** means a valid and subsisting licence granted pursuant to this Bylaw;
- (22) **“Licence Application”** has the meaning ascribed to it in section 4.1;
- (23) **“Licence Inspector”** means the person appointed by Council to the position of Director, Permits, Licences and Inspections, his or her designates and authorized agents;
- (24) **“Licencee”** means a person to whom a Licence has been granted pursuant to this Bylaw;
- (25) **“Mobile Business”** has the meaning ascribed to it in the Intermunicipal Business Licence Bylaw No. 5960, as amended or replaced;
- (26) **“Multi-Year Business Licence”** means a Licence issued to a Business in Group A of Schedule A that is valid for a period of two, three, five or ten calendar years from the date of the Licence Application for the Licence; and where the multi-year licence fees are paid in their entirety at the time of application;
- (27) **“Non-Profit”** means any entity that is a non-profit organization or a registered charity under the *Income Tax Act*, R.S.C., 1985, C.1, as amended or replaced;
- (28) **“Property”** means any lot, block or other area in which land is held or into which it is subdivided in the Township of Langley, but does not include a Highway in the Township of Langley;
- (29) **“Reconsideration Meeting”** has the meaning ascribed to it in section 9.3(1);

- (30) **“Township”** means the Corporation of the Township of Langley;
- (31) **“Township Clerk”** means the person appointed by Council to the position having that name, his or her designates and authorized agents;
- (32) **“Township of Langley”** means the geographic area subject to regulation by the Township; and
- (33) **“Vulnerable Adult”** has the meaning ascribed to in the Criminal Records Review Act
- (34) **“Zoning Bylaw”** means Zoning Bylaw 1987 No. 2500, as amended or replaced.

### **PART 3: LICENCE REQUIREMENTS**

#### **Licence Required**

- 3.1 Except as provided for in section 3.3, no person shall operate, or permit another person to operate, a Business or Non-Profit in the Township of Langley without a Licence.
- 3.2 A Licence is not required to hold:
  - (1) a “parade” or “special event”, as defined in the Highway and Traffic Bylaw 2010 No. 4758, as amended or replaced, and as authorized by a permit issued pursuant to that bylaw;
  - (2) a “special event”, as defined in the Township of Langley Public Spaces Regulation Bylaw 2018 No. 5298, as amended or replaced, and as authorized by a permit issued pursuant to that bylaw; or
  - (3) a “special event”, as defined in the Township of Langley Special Events Bylaw 1997 No. 3733, as amended or replaced, and as authorized by a permit issued pursuant to that bylaw.

#### **Multiple Licences May Be Required**

- 3.3 A separate Licence is required in respect of each Business or Non-Profit in the Township of Langley and for each Business Premises. For certainty:
  - (1) a person who carries on multiple Businesses, Non-Profits or more than one licence type as specified in Schedule A at one Business Premises must apply for and maintain a separate Licence in respect of each Business or Non-Profit; and
  - (2) a person who carries on one Business or Non-Profit at multiple Business Premises must apply for and maintain a separate Licence in respect of each Business Premises.

## **PART 4: LICENCE APPLICATIONS**

### **Submitting a Licence Application**

- 4.1 An application for a Licence (a "**Licence Application**") shall:
- (1) be made in the form provided by the Licence Inspector for that purpose, which may be amended by the Licence Inspector from time to time;
  - (2) contain the following information:
    - (a) a description of the Business or Non-Profit;
    - (b) a description of the Business Premises, including its civic address and its square footage;
    - (c) the number of persons working for the Business or Non-Profit; and
    - (d) any other information required by the Licence Inspector, in their sole discretion;
  - (3) be accompanied by payment of the Licence fee specified for the Business or Non-Profit in Schedule "A"; and
  - (4) be signed by the owner of the Business or Non-Profit, or his or her duly authorized agent.
- 4.2 No person shall provide false or inaccurate information in a Licence Application.

### **Considering a Licence Application**

- 4.3 Upon receipt of a Licence Application, the Licence Inspector may, in their sole discretion:
- (1) request further information or documentation from the applicant with respect to the Business, Non-Profit or Business Premises;
  - (2) refer the Licence Application to one or more Township departments to determine whether the Business, Non-Profit and Business Premises described in the Licence Application comply with all applicable Township bylaws including, without limitation:
    - (a) the Zoning Bylaw;
    - (b) the Langley Building Bylaw 2008 No. 4642, as amended or replaced; and
    - (c) the Fire Prevention Bylaw 2013 No. 4956, as amended or replaced;
  - (3) for a Licence Application for a Business or Non-Profit that is a daycare or assisted living facility, refer the Licence Application to one or more Governmental Authorities to determine whether the daycare or assisted living facility Business

or Non-Profit and Business Premises described in the Licence Application comply with all Applicable Laws, other than Township bylaws;

- (4) contain true copies of all licences, approvals, and permits required by all Applicable Laws with respect to the operation of the Business or Non-Profit, unless otherwise specified in writing by the Licence Inspector;
- (5) contain true copies of all certifications or other evidence of qualifications required by all Applicable Laws with respect to persons working for the Business or Non-Profit;
- (6) if the Licence Application is for a Licence to operate in the Township of Langley and other IMBL Municipalities, refer the Licence Application to any of the other IMBL Municipalities, as the Licence Inspector deems appropriate;
- (7) request a detailed floor plan showing, without limitation, the dimensions and description of use of all areas of the Business Premises if alterations are proposed or if it appears that alterations have occurred; and
- (8) subject to section 16 of the *Community Charter*, inspect, or authorize other Township officials to inspect, the Business Premises.

4.4 For certainty, the Licence Inspector has the same powers in respect of:

- (1) a Licence Application for a Business or Non-Profit that has never been previously granted a Licence; and
- (2) a Licence Application for a Business or Non-Profit that has previously been granted a Licence.

#### **Licence Fees**

- 4.5 The licence fees set out in Schedule "A" are hereby imposed and Schedule "A" is incorporated in and expressly made part of this Bylaw. Every applicant for a Licence must pay to the Township of Langley at the time of application, the applicable Licence fees set out in Schedule "A" and no Licence will be issued until payment of the fee is made in full to the Township of Langley.
- 4.6 On a renewal of a Licence, a 5% penalty will be added to all Licence fees remaining unpaid 30 days after the due date. An additional 5% penalty will be added to all Licence fees remaining unpaid 90 days after the due date.
- 4.7 Without limiting Part 12 of this Bylaw, any person who operates or permits the operation of a Business or Non-Profit without a valid Licence, including, without limitation, any person who has not paid Licence fees within 90 days of those fees becoming due, commits an offence and may be subject to a penalty under the Bylaw Notice Enforcement Bylaw 2008 No. 4703.

### **Licence Fee Refunds**

- 4.8 If a Licence Application is withdrawn before the Licence Inspector has begun considering the Licence Application, the applicant shall be refunded their entire Licence fee payment.
- 4.9 If a Licence Application is refused by the Licence Inspector, and is not approved by Council on any requested reconsideration, the applicant shall not be refunded their Licence fee payment.
- 4.10 If a Licence Application is withdrawn after the Licence Inspector has begun considering the Licence Application, the applicant shall not be refunded their Licence fee payment.
- 4.11 If a Multi-Year Licence is withdrawn within 180 days of the approval of the Business Licence, a partial refund will be issued deducting the equivalent of one year of base Licence fees. If a Multi-Year Licence is withdrawn after 180 days of its approval, refunds may be issued in the sole discretion of the Licence Inspector.

### **PART 5: GRANTING A LICENCE**

#### **Granting a Licence**

- 5.1 Subject to section 6.1, the Licence Inspector may grant a Licence to an applicant if the Licence Inspector is satisfied that the applicant, the Business or Non-Profit and the Business Premises described in the applicant's Licence Application:
  - (1) comply with all Applicable Laws; or
  - (2) will comply with all Applicable Laws within a period specified by the Licence Inspector.

#### **Terms and Conditions of a Licence**

- 5.2 The Licence Inspector may grant a Licence on terms and conditions including, without limitation, terms, and conditions with respect to any one or more of the following:
  - (1) the duration of a Licence;
  - (2) the hours of operation of the Business or Non-Profit;
  - (3) the maximum number of patrons or occupants permitted at the Business Premises; and
  - (4) other terms and conditions the Licence Inspector reasonably considers necessary or desirable to ensure compliance with all Applicable Laws.
- 5.3 Every Licencee shall comply with the terms and conditions of their Licence.



### **Effect of a Licence**

- 5.4 A Licence granted pursuant to section 5.1 authorizes the Licencee to operate the Business or Non-Profit described in the Licence at the Business Premises described in the Licence in accordance with all Applicable Laws, for the period specified in the Licence, and subject to the terms and conditions set out in the Licence.
- 5.5 A Licence is not a representation by the Township to the Licencee or to any other person that the Business or Non-Profit named in the Licence complies with any or all Applicable Laws.

### **Period of Validity**

- 5.6 Unless otherwise provided in the Licence, a Licence is valid for a period of one, two, three, five or ten calendar years from the date of the Licence Application for the Licence.
- 5.7 For certainty, the Licence Inspector may grant a Licence for any period the Licence Inspector deems appropriate, in their sole discretion.

## **PART 6: REFUSING A LICENCE**

### **Refusing a Licence**

- 6.1 The Licence Inspector may refuse a Licence for reasonable cause.
- 6.2 Without limiting what constitutes reasonable cause for refusing a Licence, the following may constitute reasonable cause:
- (1) the applicant for the Licence fails to provide information or documentation requested by the Licence Inspector in connection with the applicant's Licence Application within a reasonable time period;
  - (2) the applicant for the Licence unreasonably refuses to provide the Licence Inspector, or other Township departments to which the Licence Application has been referred, with access to the Business Premises for the purpose of determining whether the Business or Non-Profit and the Business Premises comply with all Applicable Laws;
  - (3) the applicant for the Licence, the Business or Non-Profit described in the Licence Application, or the Business Premises described in the Licence Application, do not comply with all Applicable Laws; or
  - (4) the applicant has engaged in misconduct that, in the opinion of the Licence Inspector, relates to the Business, Non-Profit or the Business Premises and which, in the opinion of the Licence Inspector, warrants the refusal of the Licence.
- 6.3 When considering whether to refuse a Licence, the Licence Inspector may consider any information provided to them by other Township officials, by Governmental Authorities,

or by other credible persons, in respect of the applicant, the Business, Non-Profit or the Business Premises.

### **Procedural Fairness**

6.4 Within 14 days of refusing a Licence, the Licence Inspector shall provide the applicant with:

- (1) written reasons for the refusal; and
- (2) written notice of the applicant's right to have Council reconsider the Licence Inspector's decision to refuse the Licence.

## **PART 7: SUSPENDING OR CANCELLING A LICENCE**

### **Suspending or Cancelling a Licence**

7.1 The Licence Inspector may suspend, cancel, or refuse to renew a Licence for reasonable cause.

7.2 Without limiting what constitutes reasonable cause for suspending, cancelling, or refusing to renew a Licence, the following may constitute reasonable cause:

- (1) the Licencee fails to provide information or documentation requested by the Licence Inspector in connection with the Licencee's Licence within a reasonable time period;
- (2) the Licencee unreasonably refuses to provide the Licence Inspector with access to the Business Premises for the purpose of determining whether the Business or Non-Profit and the Business Premises comply with all Applicable Laws;
- (3) the Licencee violates one or more Applicable Laws;
- (4) the Licencee violates a term or condition of their Licence; or
- (5) the Licencee engages in misconduct that, in the opinion of the Licence Inspector, relates to the Business, Non-Profit or the Business Premises and which, in the opinion of the Licence Inspector, warrants the suspension, cancellation or non-renewal of the Licence.

7.3 When considering whether to suspend, cancel or not renew a Licence, the Licence Inspector may consider any information provided to them by other Township officials, by Governmental Authorities, or by other credible persons, in respect of the Licencee, the Business, Non-Profit or the Business Premises.

### **Procedural Fairness**

7.4 Within 14 days after suspending, cancelling, or failing to renew a Licence, the Licence Inspector shall provide the Licencee with:

- (1) written reasons for the suspension, cancellation or failure to renew;
- (2) written notice of the Licencee's right to have Council reconsider the Licence Inspector's decision to suspend, cancel or not renew the Licence; and
- (3) in respect of a suspension, the time period during which the suspension will be in effect and the terms or conditions the Licencee must satisfy to have the suspension lifted.

## **PART 8: CHANGES TO A BUSINESS, NON-PROFIT OR A BUSINESS PREMISES**

### **Changes Requiring a New Licence Application**

8.1 Subject to section 8.3, a Licencee which intends to make any of the following changes to a Business, Non-Profit or a Business Premises must submit a new Licence Application in respect of that Business, Non-Profit or Business Premises before making the proposed change:

- (1) a change to the legal or operating name of the Business or Non-Profit,
- (2) a change in ownership or control of the Business or Non-Profit,
- (3) a change that will cause the Business or Non-Profit to cease operating for more than 30 consecutive days,
- (4) a change to the location or mailing address of the Business Premises,
- (5) a change that affects any term or condition of the Licence, or
- (6) a change that would increase the Licence fee payable in respect of the Business or Non-Profit.

8.2 A Licence will be considered immediately invalid and suspended if any of the changes to a Business, Non-Profit or a Business Premises set out under section 8.1 occur without the Licencee obtaining a new or amended Licence in accordance with this Bylaw.

### **Changes Requiring a Licence Amendment**

8.3 The Licence Inspector may, in their sole discretion, dispense with the requirement for a new Licence Application and amend a Licence to reflect a proposed change to a Business, Non-Profit or a Business Premises.

## **PART 9: COUNCIL RECONSIDERATION**

### **Request for Reconsideration**

9.1 A person affected by a Licence Inspector's decision to refuse, suspend or cancel a Licence (an "**Affected Licencee**"), may ask Council to reconsider the Licence Inspector's decision by providing a written request for reconsideration to the Township Clerk within 14 days of receiving written notice of the Licence Inspector's decision.

9.2 As soon as reasonably practicable after receipt of a request for reconsideration under section 9.1, the Township Clerk shall circulate the request to Council.

### **Procedural Fairness**

9.3 Within 30 days of receiving a request under section 9.2, Council shall provide the Affected Licencee with:

- (1) the date and time at which Council will hold a meeting to reconsider the Licence Inspector's decision (the "**Reconsideration Meeting**"); and
- (2) copies of any documentation Council will rely upon in reconsidering the Licence Inspector's decision.

9.4 During the Reconsideration Meeting:

- (1) Township representatives shall be provided with an opportunity to present the case for confirming the Licence Inspector's decision, including, without limitation, through oral and/or written submissions, presentation of relevant documents, and witness testimony);
- (2) the Affected Licencee shall be provided with an opportunity to question the Township's witnesses (if any) and to present the case for varying or reversing the Licence Inspector's decision, through oral and/or written submissions, presentation of documents, and witness testimony;
- (3) Township representatives shall be provided with an opportunity to question the Affected Licencee's witnesses (if any); and
- (4) Township representatives and the Affected Licencee shall be provided with an opportunity to make closing submissions in respect of the Licence Inspector's decision with the Affected Licencee going last, subject to reply by Township representatives.

9.5 Within 14 days after the Reconsideration Meeting, Council shall confirm, vary or reverse the Licence Inspector's decision and shall provide the Affected Licencee with written reasons for its decision to do so.

9.6 If Council varies the Licence Inspector's decision, it may do so on any terms and conditions Council deems reasonable.

## **PART 10: GENERAL REGULATIONS**

### **Inspections**

10.1 Every applicant for a Licence shall permit the Licence Inspector reasonable access to the Business Premises in relation to which the Licence is sought for the purposes of determining, without limitation, whether the Business, Non-Profit and the Business Premises in relation to which the Licence is sought complies with all Applicable Laws.

- 10.2 Every Licencee shall permit the Licence Inspector reasonable access to the Business Premises in relation to which the Licence was granted for the purposes of determining, without limitation, whether the Business, Non-Profit and the Business Premises in relation to which the Licence was granted complies with all Applicable Laws.

### **Posting of Licence**

- 10.3 Except as provided for in section 10.4, every Licencee shall post, or shall cause to be posted, his or her Licence in a conspicuous place on the Business Premises in respect of which the Licence was granted. The Licence Inspector may, in their sole discretion, determine whether a Licence has been posted in a conspicuous place on the Business Premises and require relocation of the placement of the Licence if not in a conspicuous place.

### **Carrying of Licence**

- 10.4 If a Licencee does not maintain a Business Premises in the Township of Langley, the Licencee shall carry the Licence on their person at all times when engaged in the Business or Non-Profit for which their Licence was issued.

### **Surrender of Licence**

- 10.5 A Licencee whose Licence has been suspended or cancelled shall surrender their Licence to the Licence Inspector within 7 days of receiving written notice of the suspension or cancellation.
- 10.6 A Licencee whose Business or Non-Profit has permanently ceased operation shall surrender their Licence to the Licence Inspector within 7 days after the Business or Non-Profit has permanently ceased operation.

## **PART 11: SPECIFIC REGULATIONS**

### **Adult Publications**

- 11.1 No person shall display, cause, or permit to be displayed an Adult Publication unless it is placed:
- (1) on any shelf, the bottom edge of which is less than 119.38 centimetres from the floor; or
  - (2) behind a sheet of opaque plastic or other opaque substance which extends for the full length of the shelf on which the Adult Publication is placed and which extends vertically for at least 20.32 centimetres from the bottom of the shelf.

### **Commercial Passenger Vehicle**

- 11.2 Every person who drives, operates or is in charge of a Commercial Passenger Vehicle shall comply with the requirements of the *Passenger Transportation Act*, SBC 2004, c 39, as amended or replaced, its regulations and this Bylaw.

11.3 Upon receipt of written notice of an application before the Passenger Transportation Board to change taxi rates or inter-city bus route reduction or minimum route frequency reduction and any related documentation (collectively, the “**Application**”), Council may do one or more of the following:

- (1) Receive the Application for informational purposes only;
- (2) Comment upon the Application; or
- (3) Refer the Application to Township staff for further consideration or action.

### **Drug Paraphernalia**

11.4 No person shall display, cause, or permit to be displayed Drug Paraphernalia on a Business Premises unless expressly permitted to do so by Applicable Laws.

11.5 No person shall sell Drug Paraphernalia to a Child from a Business Premises unless expressly permitted to do so by Applicable Laws.

### **Entertainment Software**

11.6 A Licencee operating a Business or Non-Profit which offers Entertainment Software to the public, or which offers internet access to the public, shall take all steps necessary (including, without limitation, the installation of software), to ensure that no Child on their Business Premises is permitted to play or view Entertainment Software that the ESRB has rated as inappropriate for that Child’s age.

### **Exotic Performances**

11.7 No business premises shall permit any person to:

- (1) be nude in a public area;
- (2) remove a majority of that person’s clothing in a public area; or
- (3) expose any portion of that persons’ breasts or pubic area to view by another person in a public area.

## **PART 12: OFFENCES AND PENALTIES**

12.1 A person who violates a provision of this Bylaw commits an offence under this Bylaw.

12.2 A person who commits an offence under this Bylaw is subject to any remedies or penalties available to the Township under provincial law including, but not limited to:

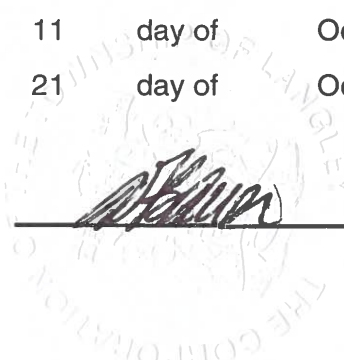
- (1) a bylaw notice fine issued under the Bylaw Notice Enforcement Bylaw 2008 No. 4703, as amended or replaced; and
- (2) a fine of up to \$10,000 or a term of imprisonment of up to 3 months upon summary conviction.

**PART 13: GENERAL**

- 13.1 If any part, section, subsection, clause or sub-clause of this Bylaw is, for any reason, held to be invalid by the decision of a court of competent jurisdiction, it shall be severed and the validity of the remaining provisions of this Bylaw shall not be affected.
- 13.2 Township of Langley Business Licence Bylaw 2016, No. 5192 and amendments thereto are hereby repealed.
- 13.3 This Bylaw is to come into force and take effect on the date of its adoption.

READ A FIRST TIME the	07	day of	October	, 2024.
READ A SECOND TIME the	07	day of	October	, 2024.
READ A THIRD TIME the	07	day of	October	, 2024.
PUBLIC INPUT HELD the	11	day of	October	, 2024.
ADOPTED the	21	day of	October	, 2024.

 _____	Mayor	 _____	Township Clerk
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## SCHEDULE A

### GROUP A

Licence Type	Licence Description	Licence Fee
Automobile Service Stations, Gas Bars, Vehicle Repairs, Towing		240.00
Commercial, Retail or Office - not otherwise described	Based on gross floor area (GFA) of the premises - 0-500 Sq. Metres GFA	160.00
Commercial, Retail or Office - not otherwise described	Based on gross floor area (GFA) of the premises - 501-1000 Sq. Metres GFA	330.00
Commercial, Retail or Office - not otherwise described	Based on gross floor area (GFA) of the premise - 1001 and greater Sq. Metres GFA	485.00
Winery, Cidery, Distillery	Without a Liquor Primary Licence	250.00
Rental Accommodation	Hotels, Motels, Residential Rental Accommodation, (Apartment, Condominium, or Suite), Mobile Home Parks, Campgrounds	160.00 + 5.00 per Unit / space
Financial Institution	Chartered Banks, Credit Unions, Finance Companies, Trust Companies, Loan Companies, Cheque Cashing Companies	1,250.00
Golf Course	Includes driving ranges, practice areas, instruction academies; but not banquet, restaurant, or liquor primary facilities.	1,250.00
Industrial or Cannabis Research and Development	0-500 Sq. Metres GFA	170.00
Industrial or Cannabis Research and Development	501-3500 Sq. Metres GFA	350.00
Industrial or Cannabis Research and Development	3501 and greater Sq. Metres GFA	525.00
Non-Profit		0.00
Restaurant		275.00

### Multi-Year Licence Fees

Licence Duration	Licence Fees
Annual (one year)	100% of base fee
2-year	90% of base fee per year
3-year	85% of base fee per year
5-year	80% of base fee per year
10-year	75% of base fee per year



**GROUP B**

<b>Licence Type</b>	<b>Licence Description</b>	<b>Licence Fee</b>
Accessory Home Occupation		50.00
Cannabis Production and/or Cannabis Processing		5,000.00
Cannabis Retail		5,000.00
Liquor Primary Facility	Neighbourhood Pub, Pub, Lounge, or other liquor primary licenced premise	2,500.00
Non-Resident	Licences cover mobile businesses, contractors, consultants, and other such entities, where they have their principal location in another jurisdiction.	290.00
Vendors	Mobile, Direct or Carnivals (Seasonal four-month Licence)	140.00
Dog Kennel – Commercial		225.00
Dog Kennel – Hobby		150.00
Intermunicipal Licence		250.00