

Township of  
**Langley**



Est. 1873

## BROOKSWOOD-FERNRIDGE NEIGHBOURHOOD PLANS PROJECT

### NEIGHBOURHOOD PLANNING TEAM (NPT) NEIGHBOURHOOD PLANNING SUB-TEAMS (NPSTs)

Tuesday, May 6, 2019 at 6:30 – 9:00 pm  
Langley Mennonite Fellowship  
20997 - 40 Ave, Langley, BC

#### MEETING NOTES

##### **Present:**

Don Adams, Saloni Bassi, Mark Belling, Art Bergstrom, Rod Butler, Timothy Chu, Michelle Connerty, An De sagher, John Fiorino, Leanne Furlani, Gary Hooge, Anthony Ibhaha, Brian Leonard, Chris Meyer, Duncan Morrison, Steve Riley, Kulwant Sahota, Andrew Scott, Roland Seguin, Jas Sidhu, Samantha St-Onge, Scott Thompson, Navi Sivia, Chris Walters, Raymond Wiens, Bob Wilson, Curtis Zanussi

##### **Regrets:**

Gary Dhaliwal, Amardeep Goraya, Peter Minten,

##### **Staff:**

Ramin Seifi, Jason Chu, Russell Nelson and Terri Kaszonyi

##### **Facilitators:**

Vince Verlaan and Patrick Oystryk, MODUS

##### **Guests:**

Acting Mayor Bob Long  
Councillor Steve Ferguson

1. Staff called the meeting to order following the sharing of pizza to get acquainted with one another.
2. Acting Mayor Bob Long welcomed those in attendance, sent greetings on behalf of Township Council. He noted that the Neighbourhood Planning Team (NPT) is a key component of public engagement for the Brookswood-Fernridge Neighbourhood Plans. The primary role of the NPT is to assist and work along-side project staff, in a conversational and round-table discussion context, and serve as one of many participants who can provide feedback and input into the preparation of the Booth, Fernridge and Rinn Neighbourhood Plans. Councillor Steve Ferguson also thanked the Members for their volunteer time and their forthcoming efforts.
3. The facilitators reviewed the meeting agenda and provided time for each NPT and NPST member to introduce themselves and provide a brief comment why there were excited to be part of this working group. A Resource Binder that included key background and administrative documents was provided to each Member of the NPT and NPSTs.

4. Staff provided a presentation on the project overview, including scope, phases and timing of the Brookswood-Fernridge Neighbourhood Plans project as outlined in the Project Terms of Reference. Copies of the Project Terms of Reference were provided to team Members.
5. Staff and facilitators provided a presentation on the purpose, mandate, and roles and responsibilities of the NPT as outlined in the Neighbourhood Planning Team Terms of Reference. Copies of the Neighbourhood Planning Team Terms of Reference were provided to team Members.
6. The facilitators provided an overview of Council Policy No. 01-025, *Code of Ethics, Conduct, Confidentiality, and Conflict of Interest of Council Members and Appointees* for NPT and NPST Members. Copies of the Policy were provided to team Members and Member Statements (Appendix A, Council Policy No. 01-025) were signed.
7. The facilitators conducted a 'Hopes and Fears Exercise' with the Members, asking them to consider 'what are they most excited about?' and 'what is their biggest concern?' related to the development of the Neighbourhood Plans.
8. Staff and facilitators outlined the upcoming Neighbourhood Dialogue Sessions and the forthcoming Public Open House. The Meeting was concluded, with a request for the NPT Members to remain for a brief time to discuss the Council-appointed task of preparing a Terms of Reference for the Neighbourhood Planning Sub-Teams. The NPST Members were invited to stay.
9. Staff and facilitators outlined a proposed NPST Terms of Reference that was included in the NPT members Agenda package. There was a brief discussion period. NPT Members agreed by consensus that the proposal should be forwarded as is to Council for their consideration.
10. The next meeting date has not been scheduled, but will be done so as quickly as possible so that Members can accommodate the meeting date in their respective schedules.